



14th of June, 2021

To: Researchers requesting linkages between data from consented participants and Ministry of Health administrative data

RE: Consent Form Requirements - MOH Attestation

Any Data Access Requests (DARs) requesting linkages between data from consented participants and Ministry of Health (MOH) administrative data must include the REB-approved consent form and the Consent Form Requirements - MOH Attestation faceplate signed by the project Principal Investigator.

The purpose of the faceplate is to avoid unnecessary delays in DAR processing by ensuring that all consent forms used to collect participant data for linkage with MOH administrative data meet the requirements of MOH prior to adjudication of the DAR. Researchers will be provided with the faceplate in order to facilitate incorporation of the outlined requirements at the earliest possible stage in consent form development.

The Consent Form Requirements - MOH Attestation faceplate and associated consent form will be reviewed by MOH in preparation for DAR adjudication. If a DAR requesting linkages between data from consented participants and MOH administrative data is submitted without this faceplate, the application will be considered incomplete and will be returned. If a consent form is submitted with the faceplate but does not fulfil the requirements, the requester will be informed that their application will not advance to adjudication and cannot be approved.

Compliance with the relevant privacy legislation and data steward requirements remains the responsibility of the project Principal Investigator.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Sanderson".

Ceri Sanderson, Director
Data Sharing Administration
Ministry of Health